



BIRBHUM ZILLA PARISHAD
Suri, Birbhum, PIN 731 101
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e- Tender Notice
NIT No. : BHM-N-07-2026-27
(e-Tender ID – 2026_ZPHD_5075394)

Rates are hereby invited from the reputed security agencies having experience of such type of works mentioned in the following table. The interested tenderer should offer their rate in **on-line** in two folder system containing pre-qualification document, **Technical Bid** in one and **Financial Bid** in another, along with registration No, Pan No, Trade Licence & GST No. The work will be valid for one year from the date of issue of engagement order which may be discontinued at any time by the authority due to dissatisfaction of rendering services by the selected agencies or otherwise.

The authority of this parishad reserves the right of accepting or cancelling the lowest or any rate without assigning any reason thereof.

The minimum rates of wages in the employment of security service should be under the minimum Wages Acts, 1948 (11 of 1948) as per latest order of the labour Commissioner, Govt. of West Bengal.

TDS & GST etc. be deducted from the monthly bill of the selected agency as per the Govt. rules.

1	Downloading Tender Document starts from	29/09/2026	11.00 am
2	Online bid submission starts	29/09/2026	11.00 am
3	Online bid submission ends	12/10/2026	05.00 pm
4	Time and Date for opening Technical Bid	28/10/2026	11.00 am
5	Time and Date of opening Financial Bids	Date & Time of opening of Financial Bid will be communicated at the time of finalization of Technical Bid.	

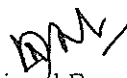
Note:

- The detailed tender notice along with Tender Documents and other forms are available at <https://tenders.wb.gov.in> website and notice is also available at website <http://birbhumzp.org> and <http://birbhum.gov.in>.
- Intending bidder may download the tender documents from the website <https://tenders.wb.gov.in> directly with the help of Digital Signature Certificate and Earnest Money Deposit (EMD) should be deposited through online only as per the government rules. No scan copy of EMD will be accepted. (Ref No.3975-F9Y) dated 28th July 2016 of Finance Department, Govt. of West Bengal).
- As per decision of **A.S.U.O.P.S.S.** dated 30.01.2025, Non-Refundable Tender Processing Fees compulsorily deposited by every intended bidders as mentioned in the table in respective works through **<http://tenders.wb.gov.in>** Receipt copy of deposited amount must be submitted along with the tender documents.
- Credentials must be supported with work order and completion certificate/ payment certificate.
- Earnest Money Deposit (EMD) should be deposited through online only as per the government rules. No scan copy of EMD will be accepted. (**Ref No.3975-F9Y**) dated 28th July 2016 of Finance Department, Govt. of West Bengal).
- The Labour Co-Operative Societies are exempted from deposition of Earnest Money while participating in this tender but they will deposit the Earnest Money during agreement if awarded.

Sl No	Description & location of Work	Service to be provided	Tender Processing Fees (Rs.)	Earnest Money (Rs.)
01	Providing services Round the clock [24x7] security service/caretaking / cleaning or sweeping in the office / Bungalow/ DRDC Hall for One year as follows			
	a) Suri Zilla Parishad Office.	Both Cleaning & Security Service including office premises and all toilets throughout the day.		
	b) Suri Zilla Parishad Dak Bungalow.	Round-the-clock cleaning of rooms, toilets, and the premises.		

		along with visitor assistance, caretaking, and security services.		
	c) DRDC meeting hall, Suri.	Cleaning the meeting hall & Toilet of meeting hall as and when necessary	Rs. 5,000/-	Rs. 1,00,000/-
	d) Rampurhat Dak bungalow and Office.	Round-the-clock cleaning of rooms, toilets, and the premises, along with visitor assistance, caretaking, and security services.		
	e) Bolpur Dak Bungalow Office including Front Ground and approach Road.	Round-the-clock cleaning of rooms, toilets, and the premises, along with visitor assistance, caretaking, and security services.		
	f) Tarapith Guest House	Round-the-clock cleaning of rooms, toilets, and the premises, along with visitor assistance, caretaking, and security services.		

The selected agency shall have to execute an agreement on non-judicial stamp paper of Rs.100/- only agreeing with all the terms and condition of the works including name of engaged staff with details of their bio-data.


Additional Executive officer,
Birbhum Zilla Parishad.

Memo No. 3935 /1(46)/BZP

Dated, Suri, the, 28/09/2026

Copy forwarded for information and necessary action to the: -

1. District Magistrate, Birbhum & Executive Officer, Birbhum Zilla Parishad.
2. Executive Engineer, P.W.D., Birbhum Division, Suri.
3. Executive Engineer, P.W. (Roads) Directorate, Birbhum Highway Division, Division-I
4. Executive Engineer, P.W. (Roads) Directorate, Birbhum Highway Division, Division-II
5. Executive Engineer, Mayurakshi Head Quarters Division, Suri.
- 6-8. Sub-Divisional Officer, Suri/ Bolpur/ Rampurhat.
- 9-11. Assistant Engineer, (All) Birbhum Zilla Parishad.
- 12-30. Executive Officer Panchayat Samity (All)
31. Office-Superintendent, Birbhum Zilla Parishad.
- 32-39. All S.A.E., Birbhum Zilla Parishad
40. Head Assistant, Birbhum Zilla Parishad.
41. Accountant, Birbhum Zilla Parishad.
42. Cashier, Birbhum Zilla Parishad.
43. C.A. to Additional Executive Officer, Birbhum Zilla Parishad.
44. Zilla Parishad Notice Board.
45. DIO, NIC, Birbhum, with a request to publish the notice in Birbhum District's website.
46. Nasim Akhtar, District Information Analyst, to upload the notice to the web.



Additional Executive Officer
Birbhum Zilla Parishad.

Memo No. 3935 /2(8)/BZP

Dated, Suri, the, 28/09/2026

Copy forwarded to all members of Tender Committee with the request to attend the meeting of tender committee for scrutiny of technical bid on **30/10/2026 at 03:30PM.**

- 1) Adhyakshya, Birbhum Zilla Parishad
- 2) F.C & C.A.O. Birbhum Zilla Parishad
- 3) Executive Engineer, WBSRDA, Birbhum Division, Suri
- 4) District Engineer, Birbhum Zilla Parishad
- 5) Secretary, Birbhum Zilla Parishad.
- 6) Karmadhyaksha, Purto Karya-O-Paribahan Sthayee Samity, Birbhum Zilla Parishad.
- 7) Karmadhyaksha, Krishi Sech O Samabay Sthayee Samity, Birbhum Zilla Parishad.
- 8) Deputy Secretary, Birbhum Zilla Parishad.



Additional Executive Officer
Birbhum Zilla Parishad

Memo No. 3935 /3(1)/BZP

Dated, Suri, the, 28/09/2026

Copy to the District Information & Cultural Officer, Birbhum, Suri for information with the request to publish brief referral notice (Enclosed herewith) **on or before 29/09/2026** in three widely published daily News Papers (Bengali & English) and sent bill for payment.



Additional Executive Officer
Birbhum Zilla Parishad

**BIRBHUM ZILLA PARISHAD
SURI, BIRBHUM**

**Abridged Notice Inviting e-Tender
Tender Notice No. BHM-N-07-2026-27**

Memo No: - 3935/3(1)/BZP Dated, 28/09/2026

Additional Executive Officer, Birbhum Zilla Parishad invites e-Tender for 01 (One) no of work. Detailed information including downloading and uploading time are available from the website

<https://tenders.wb.gov.in/> & <https://birbhum.gov.in/>

Sd/-

Additional Executive Officer,
Birbhum Zilla Parishad.